



TROPICAL BIOLOGY ASSOCIATION

# A master class on Developing Sustainable Civil Society Organizations (CSO) for improved conservation action

4 – 9 February 2019, Comoros Island

## Application Form

Please return the completed form to Ann Nyambura<programmes@tropical-biology.org> By 28 December 2018

Please note, **Applicants** must be

- (1) Nationals of Madagascar, Seychelles, Comoros or Mauritius.
- (2) Actively involved in the affairs of their organization, and able to influence decisions.
- (3) Prepared to develop an Action Plan that they strongly commit to implement within the next 12 months.
- (4) Able to understand and communicate in English to some good degree.
- (5) Approved by their organization to attend the Master Class.

### Part I: Applicant

#### a) Personal information (give clear and complete details to ease follow up logistics)

<b>Title</b> (Mr/Miss/Mrs/Dr):		<b>Year of Birth</b>		<b>Nationality</b>	
<b>Full Names</b> (As on your passport):				<b>Passport No.</b>	
<b>Certificate Names:</b>	(give preferred certificate names if different from above)				
<b>Email:</b>					
<b>Mobile (incl. codes) :</b>			<b>Skype address</b>		
<b>Where do you live</b>	i) Town			ii) Country	
<b>International Airport of travel (if living outside Comoros):</b>					
<b>Do you require local flights in your home country?</b>					

**b) Please provide all your travel incidental expenses (in US Dollar) especially expenses in your home country under the categories below and give a brief justification for each (Note: we do not accept taxi expenses for travel beyond 50km plus we DO NOT pay per diems / staff allowances for participation on the training).**

Cost area	Bus fares (in home country)	Airporttransfer (in your home country)	Local flight (within your home country)	Extra accommodation eg for visa/ catch flight	Other expenses

<b>Amount (US\$)</b>					
<b>Justification</b>					

**c) Give details of your academic qualifications** (tick all applicable levels & indicate specialisation)

Level	Specialization (e.g. biology, environment, etc):
<input type="checkbox"/> PhD	
<input type="checkbox"/> MSc	
<input type="checkbox"/> BSc	
<input type="checkbox"/> Other 1	
<input type="checkbox"/> Other 2	
<input type="checkbox"/> Other 2	

**d) Indicate your level of understanding and communication in English?** (tick one box in each row)

Level	Poor	Beginning	Early intermediate	Intermediate	Early advanced	Advanced
<b>Written</b>						
<b>Verbal</b>						

**e) Work information** (keep your responses short and clear)

<b>Current employer (CSO)</b>	
<b>Current position in the CSO</b>	
<b>Main duties/Role in the CSO</b> (outline top 4)	1.
	2.
	3.
	4.

**f) Knowledge level** (score your knowledge & skills of the Master Class training areas. Tick 1 box per row)

Course content area	1 (Very poor)	2 (Poor)	3 (Average)	4 (Good)	5 (Excellent)
<b>Designing projects</b>					
<b>Understanding stakeholders &amp; community diversity</b>					
<b>Measuring conservation impact</b>					
<b>Fundraising</b>					

Communicating project impact Strategic Planning					

**g) Motivation for the training**

Please state below why you wish to attend the Master Class including how you expect to benefit

What specific aspects/areas of the Master Class training interest you most?

State below how you plan to apply skills you obtain from the Master Class to ultimately benefit your organization, and the work you do?

**h) Please provide below any other relevant information or comment(s)**

**Part II: Application Approval – to be filled by the approving person**

Applications must be approved by a senior person in your organization confirming your availability to attend the Master Class.

<b>Full Name:</b>		<b>Position in the organization:</b>	
<b>Email address:</b>		<b>Mobile:</b>	
<b>Approval comments:</b>	<i>(give a brief comment why this is a deserving application)</i>		