

TROPICAL BIOLOGY ASSOCIATION

JOB TITLE

CORPORATE PARTNERSHIPS PROJECT MANAGER

DURATION

Five years. This post will be full-time and based in the Tropical Biology Association Cambridge office.

SALARY

Competitive

RESPONSIBLE TO

Corporate Partnerships Manager

DESCRIPTION

This is an interesting opportunity for an individual to work in a cross-sectoral conservation partnership. The Tropical Biology Association is a conservation capacity building NGO, and has a vacancy in its BAT Biodiversity Partnership office. The post would particularly suit an individual with a strong background in tropical biodiversity conservation who wishes to gain additional experience of working with the corporate sector.

The BAT Biodiversity Partnership comprises British American Tobacco, the Tropical Biology Association, Fauna & Flora International and the Earthwatch Institute. The Partnership is addressing some of the complex and challenging issues surrounding biodiversity conservation within the agricultural sector. It aims to embed sound biodiversity management and conservation principles into agricultural operations and build the required capacity to do so. The BATBP also helps the NGO partners meet their strategic conservation objectives across the globe.

The post-holder will work with the TBA's Corporate Partnership's Manager and will be based in our UK office with some international travel. S/he will manage TBA's East Africa projects under the BAT biodiversity partnership. This will involve working closely with TBA's East African partners and other stakeholders and provide technical input to ensure that conservation impacts are achieved.

Main Responsibilities

- Manage TBA's East Africa projects under the BATBP.
- Assist TBA's East African partners to manage stakeholder relationships, including those with local government, agricultural and business sectors, and civil society organisations.
- Provide technical input to ensure the projects are underpinned by sound conservation science and principles of natural resource management.
- Manage relevant third-party contracts and MOUs

- Manage project budgets and ensure timely reporting on expenditure.
- Liaise with the other members of the BATBP and keep them up to date with progress.
- Report on project impacts against performance measures for both internal and external audiences.
- Provide technical support to the BATBP Biodiversity Risk and Opportunity Assessments.
- Deputise for the Partnership Manager when required.

JOB REQUIREMENTS

Qualifications and experience – essential:

- A first degree, and preferably a postgraduate degree in a relevant field (biology, ecology, conservation, forestry or agriculture)
- Excellent project management skills, with a minimum of 2 years' project management experience.
- Experience of working in tropical forest ecology or biodiversity conservation in developing countries
- Good background knowledge of issues surrounding ecosystem services
- Excellent verbal and written communication skills
- A willingness to travel.

Qualifications and experience – desired:

- Experience of working in cross-sectoral partnerships
- Prince2 Foundation or Prince2 Practitioner Project Management
- Experience of and/or interest in capacity development for conservation